

Board of Trustees Meeting

Thursday, February 22, 2024, at 5:15 PM
Location: CMHF Office – 1627 Main Street Suite 500 Kansas City MO 64108

AGENDA

Call to Order, Welcome: Sandra E. Jiles, Chair

Consideration of Minutes: January 25, 2024

Staff Report: Bruce Eddy

a. Board Communication: updates and brief survey

Education/Planning Committee: Dacia Moore

- a. 988 Panel: discussion, Q&A
- b. Advisory Council update
- c. Strategic Planning update
- d. Tour: The Childrens Place: Fri March 1 at 12:30PM 6401 Rockhill Rd, Kansas City, MO 64131

Finance/Internal Committee: Karla Williams

- a. January 2024 Financial Statements
- b. 2024 revenue update
- c. Consider ratification: January 2024 bills
- d. Consider ratification: January Agency Payments

Appropriations Committee: Marsha Campbell

a. Ad Hoc Proposal Review Meeting Meet: March 14th at 10AM

VBP Committee: James Walden

- a. Committee meeting: March 21, 2024, 2:30 4:00 p.m. @ MHF Office
- b. Update: IHG on-site meeting dates

Accountability/Compliance Committee: Rochelle Harris

a. Quarterly report summaries

Next Board of Trustees Meeting:

Thurs, March 28, 2024, at 5:15PM: CMHF Office 1627 Main Street Suite 500, KCMO 64108

Public Comments, Announcements:

Adjourn



Board of Trustees Meeting Meeting Minutes: <u>January 25</u>th, 2024

Agenda Item	Person Responsib le	Discussion	Motion/Second; Action Taken
Call to Order	S. Jiles	Meeting called to order at 5:15 PM CT by Board Chair, S. Jiles. Trustees	Information
		present: Jessica Garcia, Sandra Jiles, Kirby Randolph, James Walden.	
	ı	Via Zoom: Marsha Campbell, Rochelle Harris, Alice Kitchen, Dacia Moore,	
		Karla Williams. Trustees absent: Desarae Harrah, Suzie Post, Andrea	
		Rodriguez.	
Consideration of Board Minutes		Consideration of November 2023 Minutes	J Garcia/J Walden MOTION CARRIED
Staff Report	B.Eddy	B Eddy announced Joy Payne has resigned from the Board. On strategic	Information
		planning the work of iBosswell is progressing. The board Structure and	
		Focus table is included in the packet for reference.	
		T. Cummings reported on a 988 awareness survey of providers, requested	Information
		by the board. 47 agencies were sent the survey; there was a 30% response	
		rate. Unfilled therapist positions were an identified need. Agencies	
		generally think CMHF should promote 988; they reported no issues using	
		988. A Kitchen was happy with the response rate. She stated 911 concerns	
		as the reason she is interested in 988. K Randolph the stated MHA Warm	
		Line should be promoted. Jennifer Munroe (Swope) reported collaborating	
		with Univ Health. Mobile Crisis is now available. There is already sufficient	
		funding for 988 awareness. Staff will invite additional agency staff to	
		discuss 988 in February.	
		Nominating Committee	1
Ad Hoc Nominating	M. Campbell	M.Campbell reported. All officers are willing to be retained. R Harris would	R Harris/K Williams MOTION CARRIED
Committee		prefer to step down as Secretary and will remain as Accountability and	
		Compliance Chair. J Garcia was suggested and has agreed to be Secretary.	
		Nominees: S.Jiles, Chair; D.Moore, Vice Chair; K. WIlliams, Treasurer;	
	_	J Garcia, Secretary. There were no nominations from the floor.	
2024-25 Chair Comments		Appointments and comments: S.Jiles thanked the board for their support.	Information
		Committee roster in packet. S Post appointed to Education/Planning	
		committee; D Harrah appointed to Finance/internal committee.	
		Education and Planning	

resentation	D. Moore	R. DePriest introduced Vladimir Sainte from University Health. He described his agency's work using the Star-Rating System, a self-assessment tool created by the	Information
		Advisory Council. Focusing on SRS gave them the ability to see complex issues	
		such as the ADA from many perspectives. The work group used an extensive	
		process and continues to find the tool valuable. In discussion B.Eddy stated that	
		in the future, we would like VBP to incentivize work such as University Health is undertaking. Staff note: Mr. Sainte's presentation is now available at the SRS area	
		of our web site.	
hildrens Place our Dates		S.Jones announced the board will tour The Childrens place Friday, March 1st	information
		at 12:30 PM. Cornerstones of Care will have an Open House for Pathways	
		Jan 31 st Foster and Homeless 18-23 year olds, CMHF is the sole funder of	
		services.	Information
dvisory Council pdate]	B. Eddy noted an Advisory Council report to the board: suggesting	intormation
•		participant involvement in the strategic plan's environmental assessment	
		and inviting Wayne Powell and a board representative to the next Advisory	
	<u> </u>	Council meeting Feb 28. Finance and Internal	
ecember 2023	К.	Finance and internal Financial statements for December will be emailed about 1/28. Revenue is	Information
inancial	Williams	on-target.	
tatement onsider for	1	Consider ratification November bills 2023 for \$49,109.08.	K Willliams/ R Harris
atification: lovember 2023 ills		Consider Fathication November only 2023 for \$45,103.00.	MOTION CARRIED
onsider for latification: Jecember 2023		Consider ratification December bills 2023 for \$107,936.51.	K. Williams/ D Moore MOTION CARRIED
ills Consider for Latification:	-	Consider ratification November Agency Payments 2023	K Williams/ J Garcia MOTION CARRIED
lovember 2023 gency payments		Children and Family	
		Sheffield Place \$77,300.00	
		Foster Adopt Connect \$97,377.50	
		Operation Breakthrough \$50,225.00 Cornerstones of Care \$369,568.75	
		Niles \$149,400.00	
		Steppingstone \$133,750.00	
		Crittenton \$124,782.00	
		CAPA \$62,362.50 Childrens Place \$68,726.75	
		Total \$1,133,492.50	
		Domestic Violence	
		Hope House \$73,642.32	
		MOCSA \$85,200.00	
		Newhouse	
		Total \$311,651.99	
		Special Populations	
		Benilde \$58,092.28	
		BFMA \$40,166.67	
		Jewish Vocational \$33,442.00 Reconciliation Services \$68,100.00	
		ReDiscover CIT \$23,433.33	
		Total \$223,234.28 Safety Net	

		ReDiscover \$307,033.75 Family Conservancy \$26,208.25 KC Cares \$10,252.50 University Health \$137,620.50 Mattie Rhodes \$59,818.75 Burrell \$153,189.25 Samuel Rodgers \$68,790.75 Swope \$139,405.25 Jewish Family Services \$13,551.75 ReStart \$41,250.00 Total \$957,395.75 Tech Support RDI \$45,266.67	
		Total \$45,266.67 Pilot Project Child Protection Center \$25,000.00 Youth Ambassadors \$25,000.00	
	:	DeLaSalle \$25,000.00 Total \$75,000.00	
		Innovations CAPA \$23,460.00 Total \$23,460.00	
		Grand Total \$2,734,872.24	
Consider for Ratification: December 2023		Consider ratification December Agency Payments 2023 Technology Grants	K Williams/ R Harris MOTION CARRIED
agency payments		Samuel Rodgers \$50,000.00	
		Steppingstone \$1,700.00	
		Newhouse \$22,500.00	
		KVC Niles \$49,000.00 Total \$123,200.00	
		7123,200.00	
2024 Revenue Update		We have two thirds of the money expected. Revenue is coming in as anticipated.	Information
	,	Appropriations	
Appropriations Committee	M. Campbell	Special Populations proposals are due February 8 th .	Information
Recommendation	·	Special Populations and Pilot continuation proposals will be sent to the Board on Feb 12 th .	
		Proposal Summaries will be sent to the Board on Feb 19 ^{th.} Proposal revue meeting March 14 th 11am.	
Appropriations Committee Recommendation		Consider Hope House Budget Modification: \$45,775 increase, totaling \$301,775	J Walden/R Harris MOTION CARRIED
	<u> </u>	VBP Committee	
 Data Submission:	J. Waldon	Mostings with Tomas and Johnna of Intogrus will be hold the week of	Information
Update		Meetings with Tomas and Johnna of Integrus will be held the week of March 25 ^{th.} There will be a VBP report at the March board meeting. The	
		_	
		next reporting date is 1.31.24. Consultants and staff are currently working	
		on an operating manual.	1

		Accountability and Compliance	
tuarterly Report ummary	R. Harris	S.Jones reported Quarterly report Summaries for 4 th Quarter will be completed in February.	Information
afety Net site eviews		R.Harris reported CMHF staff have revised the template for site reviews, defining quality and making the report focused. She is reviewing the changes. Staff will make a presentation of changes for grantees.	Information
lew Business		N/A	
ublic Comments	None		
innouncements	Jennife Mitchell Dr Sola constru	egular Board Meeting: In February CMHF will be back in the newly renovated officer Monroe (Swope Health) reported Mark Miller, VP of Behavioral Health at Swope I has taken over that role. no reported Samuel Rodgers bought a mobile unit after receiving funds, it is cunction, and they hope to have it in 6 to 8 weeks. The Board thanked Dr. Solano unity Room.	retired. Josette
ldjourn	Meetin	g Adjourned at 6:37 PM. Kirby/Jessica	





Sandra Jiles Chairperson

Attendees:

Board Members:	Attended?	Staff:	Attended?
Marsha Campbell	Y	Bruce Eddy	Y
Jessie Garcia	Υ	Theresa Cummings	Y
Desarae Harrah	N	Susan Jones	Y
Rochelle Harris	Y	Rochelle DePriest	Y
Sandra Jiles	Υ	Taryn Lichty	Y
Alice Kitchen	Υ	Jenn Clark	Y
Dacia Moore	Υ	Gino Serra	Y
Suzie Post	N		
Kirby Randolph	Υ		
Andrea Rodriguez	N		
James Walden	γ		
Karla Williams	Υ		

Guests:	Attended?
Lynne Baumhoff (Hope House)	Υ
Justin Horton (Cornerstones of Care)	Y
Jennifer Munroe (Swope)	Y
Manuel Solano (Sam Rodgers)	Y



Education and Planning



Strategic Goals Report

Operations Baseline Goals

Maintain a highly respected, smoothly functioning, professional organization.

Ensure growth and protection of CMHF financial resources

Clinical Baseline Goals

Improve access to clinical care

Reduce time from initial engagement to service engagement

Increases in overall utilization of mental health resources... from all demographic and cultural sectors in the community. *(Racial Equity)

Racial Equity/Social

Improve Mental Health outcomes for persons disproportionately impacted by social determinants '

Improve the collection of SDH information from providers

Leveraging of mental health resources to address social determinants*

Date: February 2024

Operations Goals

Operations Goals

Maintain a highly respected, smoothly functioning, professional organization.

Ensure growth and protection of CMHF financial resources.

Activity

All 2024 professional services (legal, accounting audit, VBP) contracts will be in place. Staff activities for major 2024 funding programs (Children and Families, Safety Net) are near completion. Strategic Planning: Education and Planning Committee meeting 11/10, all Trustees invited. Wayne Powell facilitated a plan for environmental assessment interviews. 2024 Budget presented.

2023 revenue is meeting targets. Invested funds maximize interest from CDs. Various budget scenarios were created to demonstrate adequate cash flow in the event of reassessment impacts. CMHF is currently able to make at least two quarterly provider payments in the event of delay or interruption of revenue. We continue to

Responsible Staff/Committee

Finance/Internal **Appropriations** All Staff

:Finance/Internal



Strategic Goals Report

advocate for timely surplus of completed TIFs and consistent policy for late TIF billing.

;

Activity

Responsible Staff/Committee

Improve access to clinical care.

Staff completed an extensive review of the site review report, considering information needs/interests of various audiences. Specific definitions for quality concepts were created. Integrus Health Group consultation continues with training, data cleaning and reporting as a focus on next big steps. The second round of performance data was completed at the end of October 2024. A new contract for Integrus Health Group will emphasize sustainability and user-friendly training material, including a video. Tomas Moran will be in KC during the first quarter of 2024. We have retained Dr. Jody Brooks to conduct a second phase of the evaluation, focusing on VBP and user experience during implementation.

All Staff

VBP Sub-Committee

Special Population Site Reviews completed this month, reports forthcoming. Pilot Projects: DeLaSalle Education Center- Year 3-Progressing, engaged in technical assistance; Child Protection Center-Year 1, Progressing, engaged in monthly technical assistance; Youth Ambassadors – Year 3, progressing, engaged, reviewing procedure to begin billing.

Program Liaisons

Reduce time from initial engagement to service engagement.

Access to care is the leading performance indicator in our VBP system. All agencies receiving incentive payments are reporting access to care measures. After analysis a dashboard of access data will highlight agency improvement and status for the 4th quarter of 2023.

All Staff

And Committees

Increases in overall utilization of mental health resources... from all demographic and cultural sectors in the community. *(Racial Equity)

Demographics of participants, agency staff and leadership is presented on our web site. The information will be updated mid-2024. University Health is utilizing our Star Rating System (SRS), a self-assessment and planning tool for DEIBA. We will invite them to present their learning experiences to the Board in 2024. Our Advisory Council (was CCAC) is requesting a formal charter and DEIBA will continue to be a central organizing principle.

All Staff

Education and Planning

AC



Strategic Goals Report

Racial Equity/Social Determinants Goals	Activity	Responsible Staff/Committee
Improve Mental Health outcomes for persons disproportionately impacted by social determinants.	Expected results of the current board strategic planning process is an update and refocus of this and other measurable Goals. Challenges are altitude (strategy versus tactics); uptake and synthesis (applying data, background information, effective approaches); and prioritizing (due to a broad and divergent set of input).	All Staff
Improve the collection	Dr. Brooks' 2023 evaluation gathered information from agencies on	All Staff
of SDoH information from providers.	SDOH and how they collect information. New baseline data on agency diversity is now on our website. AC members cautioned against adding to agencies' reporting burden.	Education and Planning
		AC
Leveraging of mental health resources to address social determinants.	The CDC model of SDOH was adopted by the Board and is used in communication with agencies. Program liaisons report extensive nominal and qualitative information on the results of Care Coordination and case management in participant's access to social determinants resources. As a result we have a significant amount of in-house data on resources leveraged from case management collected from site reviews.	
	SRS report above under Utilization also applies to leveraging	

**This Goal is one to be reviewed at the Strategic Planning

Retreat of the Board.



Finance and Internal

Community Mental Health Fund Ratification for January 2024

January 2023 Administrative Expenses	Invoice # or Account #	Bank Confirmation #	Amount	GL Code/ Description	
First National Bank Credit Card - Business Account	Dec 2023 Billing	1565	\$ 3,667.03		
Philadelphia Insurance Liabilty	2006386398	1566	\$ 4,581.00	9200	
Standard Parking	51933639-202401	1567	\$ 450.00	9400	
Green Tie	8490	1568	\$ 2,500.00	9670	
Infinity	5091	1570	\$ 360.25	9660	
Met life	Nov Billing 2023 Dental	1573	\$ 204.65	9230	
Met life	NovBilling 2023 Vision	1573	\$ 43.10	9235	
Met life	Nov Billing 2023 Disability/life	1573	\$ 306.83	9250	
Steri Cycle	In# 8005677915	1574	\$175.37	9100	
Quench	INV006684361	1575	\$249.68	9100	
Avid	211891	1576	\$312.20	9180	
US Bank Equipment Finance	519403513	1578	\$611.69	9140	
BCLP (Legal)	1002402239	1579	\$3,995.00	9740	
Blue Cross Blue Shield Kansas City	240220004357	ACH	\$8,493.94	9220	
One America, 403 B Expense	G77349	1580	\$65.09	9125	
Travelers	8165B3209	1581	\$404.00	9040	
Welch & Associates (CPA)	NOV 2023 Financials	1582	\$1,900.00	1525	
Standard Parking	IN# 52059772	1584	\$450.00	9400	
Arthur Gallagher Risk Management	4969446	ACH	\$4,413.00	9050	
Subtotal Administration			\$13,461.80		
Provider Initiatives					
Hermanos	23-171	1571	\$25,007.01	1290	
Hermanos	23-171	1572	\$25,000.00	1290	
iBossWell	AZ200115063	1577	\$1,050.00		
Culture Journey	Apr-Dec 2023	1583	\$3,000.00		
Hermanos	24-005	ACH	\$67,180.85	1290	

Integrus Health Group	IN# 64	ACH	\$13,479.00	
Subtotal Initiatives		S 14-21 TA: y 32	\$84,709.85	
Grand Total			\$98,171.65	

Sandy Jiles, Chairperson



Appropriations



Value Based Payment



Accountability and Compliance



QUARTERLY REPORT SUMMARY

Period Ending December 31, 2023

Safety Net - Period Ending 12/31/2023							
Agency Grant Name Funds Allocated Funds Expended Expended Quarter 2023 Unspe							
CMHS/Burrell	Core Services	\$750,600	\$1,199,999	160%	4	\$0	
Family Conservancy	Core Services	\$161,100	\$76,761	48%	4	\$84,339	
Jewish Family Services	Core Services	\$122,200	\$109,455	90%	4	\$12,745	
KC CARE Clinic*	Core Services	\$82,900	\$68,769	83%	4	\$14,131	
Mattie Rhodes	Core Services	\$262,500	\$236,020	90%	4	\$26,480	
ReDiscover	Core Servces	\$1,376,400	\$1,395,948	101%	4	\$0	
ReStart	Core Services	\$166,100	\$315,293	190%	4	\$0	
Samuel Rodgers	Core Services	\$130,000	\$153,357	118%	4	\$0	
Swope	Core Services	\$1,040,700	\$622,246	60%	4	\$137,696	
University Health (TMC)	Core Services	\$812,700	\$1,057,665	130%	4	\$262,219	
Total		\$4,905,200	\$5,235,512			\$537,610	

Met threshold for unspent 2021 (15% or 50K)

^{*} KC CARE - includes Ryan White

Children & Families Period Ending 12/31/2023						
Agency	Grant Name	Funds Allocated	Funds Expended	% Funds Expended	Quarter	2023 Unspent
CAPA	Core Services	\$249,500	\$308,400	124%	4	\$0
Children's Place	Core Services	\$282,100	\$316,393	112%	4	\$0
Cornerstones of Care	Core Services	\$1,538,400	\$1,552,100	101%	4	\$0
Crittenton	Core Services	\$512,600	\$504,734	98%	4	\$7,866
FosterAdopt Connect	Core Services	\$319,273	\$318,973	100%	4	\$300
Niles	Core Services	\$597,600	\$617,022	103%	4	\$0
Operation Breakthrough	Core Services	\$200,900	\$191,600	95%	4	\$9,300
Sheffield Place	Core Services	\$309,200	\$401,276	130%	4	\$0
Steppingstone	Core Services	\$535,000	\$498,750	93%	3	\$36,250
Total		\$4,544,573	\$4,709,247			\$53,716.41

10% or more below spending target

Met threshold for unspent 2021 (15% or 50K)

Special Populations - Period ending 12/31/23

Consumer Services

		Consumer	bervices			
Agency	Grant Name	Funds Allocated Funds Expended Expended		Q	2022 Unspent	
BFMA	Core Services	\$120,510	\$91,710	76% 3		\$0
JVS	Core Services	\$129,700	\$72,736	56%	3	\$29,374 \$0
Reconciliation	Core Services	\$204,300	\$234,543	115%	3	
Total		\$454,510	\$398,988	and the second		\$29,374
		Domestic and Sexual	Violence Services			Harley.
Agency	Grant Name	Funds Allocated	Funds Expended	% Funds Expended	Q	2022 Unspen
Hope House	Core Services	\$301,775	\$296,671	98% 3		\$29,073
MOCSA	Core Services	\$255,555	\$199,419	78% 3		\$0
Newhouse	Core Services	\$209,275	\$205,383	98% 3		\$52,846
Rose Brooks	Core Services	\$302,000	\$240,622	80% 3		\$0
Total	Perkinduksi Aspudenti Tirang 40	\$1,068,605	\$942,095			\$81,919
		Education and Voc	cation Services			
Agency Grant Name		Funds Allocated	Funds Expended	% Funds Expended	Q	2022 Unspen
Genesis*	Core Services	\$117,784	\$27,714	24% 3		\$117,784
Total		\$117,784	17,784 \$27,714		45	\$117,784

^{*}Genesis 2022 unspent carried over by contract extension.

		Forensic S	ervices			
Agency Grant Name		Funds Allocated Funds Expended		% Funds Expended	Q	2022 Unspent
Benilde	Re-Entry	\$199,900	\$137,017.55	69%	3	\$0
Rediscover	CIT Coordination	\$70,300	\$52,725 Attending 285/ Hours 296	75% 3		\$0
Total		\$199,900	\$137,018			\$0
		Technical Suppor	t / Evaluation			
Agency	Grant Name	Funds Allocated	s Allocated Funds Expended Expende		Q	2022 Unspent
RDI	CIT Evaluation	\$135,800	\$33,536	25%	3	\$0
Total		\$135,800	\$33,536			
Totals		\$1,976,599	\$1,539,350			\$229,077
0% or more below sp	ending target					
et threshold for unsp	pent 2020 (15% or 50K)	62				
023 Unspent (Safety Net):				\$		537,61
023 Unspent (Children and Family):			\$ 53,710			
2022 Unspent (Special Populations):				\$ 229,07		
TOTAL 2022 UNSPENT:				\$ 820,40		

Pilot Projects							
AGENCY	FUNDS ALLOCATED	FUNDS DISBURSED	FUNDS EXPENDED	% FUNDS EXPENDED (of disbursed)	CURRENT QUARTER	Unspent Balance (of disbursed)	
DeLaSalle	start date: February 2021						
Year 1	\$100,000	\$100,000	\$108,885	108%	4	\$0	
Year 2	\$100,000	\$100,000	\$100,000	100%	4	\$0	
Year 3	\$100,000	\$100,000	\$86,301	86%	3	\$0	
Year 4							
totals							
Youth Ambassadors	start date: May 2022						
Year 1	\$50,000	\$50,000	\$48,597	97%	4	\$1,403	
Year 2	\$50,000	\$50,000	\$37,555	75%	3	\$12,445	
Year 3							
totals	_					•	
Child Protection Center	start date: January 2023						
Year 1	\$75,000	\$75,000	\$75,000	100%	4	\$0	
Year 2							
Year 3		, <u></u>					
totals							

Innovation Projects 11.01.2023

2022 and 2023 Innovations

Agency	Start Date	Project	Amount	Balance	Status	
Rose Brooks	7/1/2022	Phase II Diversity Equity Inclusion Training - Agency Culture Development	\$50,400	\$0	Project has been extended to end of 2023. They will provide final report then.	
Family Conservancy	9/1/2022	Electronic Medical Records	\$57,500	\$0	Reports are being generated. Grant will be closed successfully	
2023 Innovations						
CAPA	1/19/2023	Electronic Medical Records	\$46,920	\$23,460	Final payment will be made in November	

February 2024 Board Packet

Final Audit Report 2024-03-05

Created: 2024-03-05

By: Jenn Clark (finance@jacksoncountycares.org)

Status: Signed

Transaction ID: CBJCHBCAABAAyOZGD3vm6UJHFeNj6RaYTi6kFyiWZM4f

"February 2024 Board Packet" History

- Document created by Jenn Clark (finance@jacksoncountycares.org) 2024-03-05 8:09:19 PM GMT
- Document emailed to Sandra Jiles (sejiles50@gmail.com) for signature 2024-03-05 8:09:26 PM GMT
- Email viewed by Sandra Jiles (sejiles50@gmail.com)
- Document e-signed by Sandra Jiles (sejiles50@gmail.com)
 Signature Date: 2024-03-05 8:21:28 PM GMT Time Source: server
- Agreement completed. 2024-03-05 - 8:21:28 PM GMT