

**BOARD OF TRUSTEES  
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND  
MEETING MINUTES – MAY 24, 2018**

Present: J.Moore – M.Mora – M.Campbell – D.Moore – E.Wesson

Absent: R.Makinen – C.Clark Campbell – J.Payne – R.Harris – G.Thompson – A.Kitchen

Staff: B.Eddy – A.Marshall – T.Cummings – S.Jones – R.Depriest – M.Fortin

Guests: List attached

Meeting was called to order by J.Moore at 5:20pm. She noted that a quorum was not present. Staff will collect additional Board votes electronically and use a posted public notice, as required by law, for the vote count.

**Minutes:** M.Campbell/M.Mora moved for approval of the 3/22/18 minutes as written. All present were in favor of approving the minutes.

**Staff Report:** B.Eddy briefly outlined staff projects and initiatives summarized in a written staff report.

**Accountability & Compliance:** M.Campbell reported.

**Case Management Service Tiers:** S.Jones brought attention to proposed case management service tier definitions/costs, and implementation schedule (packet). M.Campbell moved to implement the transition to service tiers as presented by the Committee; M.Campbell/D.Moore moved to accept the service tiers as proposed. All present were in favor to approve.

**Overdue Innovations report:** M.Campbell brought attention to the report in the packet, and B.Eddy reported that JVS had been formally notified of Innovation contract non-compliance; staff are currently reviewing documents recently submitted by JVS.

**Education & Planning:** T.Cummings reported.

**Presentation – Strategic Planning at CMHS:** Tom Cranshaw of the CMHS Board introduced Julie Pratt, just named President/CEO of Comprehensive. J. Pratt gave a brief presentation on her agency's strategic planning process which was begun in 2017. Printed presentation slides were included in the packet.

**Integrus Phase I report:** T.Cummings brought attention to an executive summary in the packet, briefly discussed this phase of the project, and outlined the primary findings. J.Moore pointed out that this process is working already, as evidenced by new actions at Comprehensive. B.Eddy added that the main aim is to more effectively use the doctors already available in the system.

**Integrus Phase II:** The scope of work was modified, reducing the cost of this phase. M.Mora/M.Campbell moved to approve the scope of work as written in the amount of \$15,000. All present were in favor to approve the scope of work.

**Finance & Internal:** M.Mora reported.

**April & May 2018 Bills:** M.Mora/M.Campbell moved to ratify the April 2018 bills as listed. All present were in favor to approve the bills as listed. M.Mora/D.Moore moved to ratify the May 2018 bills as listed. All present were in favor to approve the bills as listed

**April 2018 Financial Statements:** B.Eddy briefly discussed the financial statements, which are cumulative and subject to audit and therefore require no Board action. The auditor will be in the office during the first week of June.

Finance & Internal Committee: There will be a committee meeting at the Board office on 7/13/18 at 11:00am. Agenda will include the 2017 audit and preliminary 2019 financial information.

Appropriations: M.Campbell reported.

Proposal Review: There will be a Proposals & Projects Review meeting at the Board office on 6/11/18 at 10:00am. The agenda will include reviewing the five Innovations work plans received for funding consideration.

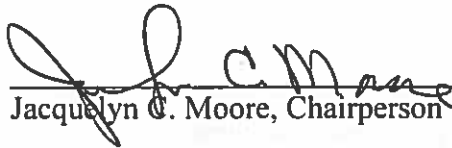
Mattie Rhodes request: Tiffany Castleman from Mattie Rhodes briefly described the nature of the modification request. M.Campbell/D.Moore moved to accept the request as written. All present were in favor to approve the request.

Underspent contracts: M.Campbell brought attention to underspent grants from 2017. B.Eddy added that Samuel Rodgers has not received underspending notification yet as their contract has been extended 6 months and their proposal will be up for consideration during the June Board meeting.

New Business: None

Public Comments/Announcements: None

Adjournment: J.Moore adjourned the meeting at 6:19pm.

  
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Jacquelyn C. Moore, Chairperson

6/28/18  
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Date Approved:

  
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Secretary or Treasurer

  
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Minutes Prepared By: