

**BOARD OF TRUSTEES  
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND  
MEETING MINUTES – MARCH 23, 2017**

Present: J.Moore – C.Clark Campbell – M.Campbell (via speaker telephone) – M.Mora – A.Kitchen – E.Wesson

Absent: R.Makinen – J.Payne – D.Moore – M.Campbell – R.Harris

Staff: B.Eddy – T.Cummings - S.Jones – A.Marshall – M.Fortin

Guests: List attached

Meeting was called to order by J.Moore at 5:37pm. She noted a quorum was present. Business items were discussed first.

**Staff Report:** B.Eddy outlined the staff projects that are summarized in the report. A.Kitchen asked if there were any updates on the Levy's funding of school-based mental health services. B.Eddy replied that he is reviewing documentation during site reviews with S.Jones. Standards for parent consent and notification have been developed; staff are reviewing how well the agencies are handling this. S.Jones then described the need for the distinction between if the services being provided are paid for by the Levy or from other funding.

**Finance & Internal:** M.Mora reported.

**March 2017 bills:** C.Clark Campbell/A.Kitchen moved to ratify the March 2017 bills as listed as listed; motion carried.

**February 2017 financial statements:** M.Mora brought attention to the financial statements that were provided in the Board Packet.

**Appropriations:** A.Kitchen reported.

**Appropriations Committee Recommendations:** C.Clark Campbell/M.Mora moved to ratify the recommendations for Consumer Services, Domestic & Sexual Violence, Education & Vocation, Forensic Services, Technical Support & Evaluation as listed; motion carried.

**Niles request:** S.Jones explained the request to amend their contract in order to add group therapy for the 2017 grant period, and bill over the contract amount to reduce excess balance. A.Kitchen/C.Clark Campbell moved to accept the amended budget as written; motion carried.

**DeLaSalle revised budget:** S.Jones reported that the revised budget was appropriate and that Levy staff would be meeting with them in the next 30 days in order to discuss a plan for correction. A.Kitchen/C.Clark Campbell moved to accept the revised budget as written; motion carried.

B.Eddy announced the Proposals & Projects Review meeting will be held Monday, April 17 to review Letters of Interest for 2017 Innovations and discuss Board Retreat topics.

**Accountability & Compliance:** S.Jones reported.

**2016 underspent agencies for Safety Net/Children & Families:** S.Jones brought attention to the underspent funds spreadsheet in the packet and pointed out the organizations that met the underspending threshold for receiving a letter highlighting the consequences according to the current procedures.

Update on quarterly billing and year-end reports: Only a few organizations did not submit their billing and/or year-end reports on time, which is an improvement over previous years. The April distribution of funds will be contingent on an agencies submitting all billing and reports.

New Business: B.Eddy explained that the Ryan White maintenance of effort funds are consistently underspent because the program has other sources of funding and there is improved health of patients. The KCMO Health Department authorized the Levy to reduce its maintenance of effort requirement.

Education & Planning: T.Cummings reported.

CCAC follow-up on Language Assistance: This was discussed during the 3/21 CCAC meeting; requirements and the process of developing language assistance will be discussed in future meetings.

Next CCAC meeting on 4/18 at 12:00pm.

T.Cummings made a reminder of the White Privilege Conference that the Levy is sponsoring in April.

Minutes: C.Clark Campbell/A.Kitchen moved for approval of the 2/23/17 minutes as written; motion carried.

Public Comments: Latrina Collins thanked the Board for their continued support of Niles Home.

Announcements: None.

Adjournment: J.Moore adjourned the meeting at 6:14pm.

  
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Jacquelyn C. Moore, Chairperson

5/25/17  
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Date Approved:

  
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Secretary or Treasurer

  
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Minutes Prepared By: