

**MINUTES OF THE BOARD OF TRUSTEES
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND
May 26, 2016**

Present: J.Moore – M.Campbell – A.Kitchen – D.Moore – R.Harris – M.Mora – T.Poe – C.Clark Campbell – J.Payne

Absent: R.Makinen – E.Wesson – G.Thompson

Staff: B.Eddy – T.Cummings – S.Jones – A.Marshall – M.Fortin

Guests: List attached

Meeting was called to order by J.Moore at 5:19PM. She noted a quorum was present.

Minutes: M.Campbell/C.Clark Campbell moved for approval of the 3/24/16 minutes as written; motion carried.

Staff Report: B.Eddy reported. Written report summarizes several ongoing projects for the Board's information and most of the Committee items are in the packet. There is also a preliminary agenda for the 6/13 Proposals & Projects Review Meeting.

Education & Planning: T.Cummings reported.

The Business Case for Cultural Competence: T.Cummings introduced Jose Torres, the Chair of the Cultural Competence Advisory Council (CCAC), who then introduced himself to the Board. He briefly described the process that members of the CCAC went through to create the Business Case and highlighted how cultural competence is a journey rather than a checklist completed to secure funding. M.Fortin reminded the Board that it is possible to require certain cultural competence documentation in contracts. There was agreement to discuss the topic at the upcoming Board Retreat.

Finance & Internal: D.Moore reported.

April & May 2016 bills: The expenses were routine, however it was noted that there was an error in the April bills with three expenses listed twice. After correction the total amount was \$23,301.47. D.Moore/M.Mora moved to ratify the bills as amended; motion carried.

March & April 2016 Provider Distribution: D.Moore/M.Campbell moved to accept the March & April 2016 Provider Distributions; motion carried. B.Eddy noted as an update that JVS provided the outstanding report and returned their contract.

April 2016 financial statements: B.Eddy reported that the statements appeared to be in order and are cumulative for the year. D.Moore/T.Poe moved to accept the April 2016 financial statements as written; motion carried.

2015 Audit Update: B.Eddy gave a brief update on the status and tentative timeline of the audit. The Committee will receive the report about 10 days prior to their July meeting.

Appropriations: M.Campbell reported.

DeLaSalle revised proposal: M.Campbell reported that the resubmitted proposal was an improvement over the first one and that the recommendation would be to accept it as written, however she asked that DeLaSalle staff work with S.Jones when it comes time for next year's proposal. M.Campbell/M.Mora moved to accept the proposal for the remaining \$87,185 of the contract; motion carried.

JVS appropriation amendment: There has been a revision to the 2016 Consumer Services contract amount to \$70,212. The change addresses unspent Innovation funding and a disallowed cost from the proposal. M.Campbell/D.Moore moved to ratify the amended amount; motion carried.

Underspent letters: M.Campbell brought attention to the underspent amounts listed in the packet. B.Eddy briefly explained the KC CARE Clinic-Ryan White grant is often underspent but for acceptable reasons.

Missouri Health Advocacy Alliance sponsorship: A.Kitchen described the upcoming event to the Board and suggested that they consider supporting it at some level. The funding would cover materials. M.Campbell pointed out that the event is not in Jackson County, MO and suggested that they consider using administrative funds to pay for staff attendance instead. B.Eddy replied that the Board accepted a similar request in 2006. A.Kitchen then described to the Board the importance of the issues to be discussed at the event and how state laws affect local communities, including those in Jackson County, MO. C.Clark Campbell/T.Poe moved to sponsor the event in the amount of \$500; motion carried with A.Kitchen abstaining from the vote.

World Refugee Day: M.Mora described a request that originated from the CCAC meeting: JVS requested \$600 in support of the event. M.Campbell asked that Levy staff talk with JVS administration regarding the pattern of administrative and contractual issues. J.Moore noted that the request was listed as being for guest refreshments, which is not appropriate with Levy purposes. Costs for items such as translated materials or outreach were examples of preferred requests. From discussion there was agreement that Levy staff should contact JVS to suggest a revised request for consideration at the June Board meeting.

Accountability & Compliance: R.Harris reported.

TMC-BH Update: S. Jones reported that 1st quarter billing will be submitted soon and that so far the new data has been satisfactory.


New Business:

CIT Training: M.Campbell gave an update on CIT. The CIT Council that will continue the training through the rest of the year, led by the KCPD. The CIT Council will engage in strategic planning and should help clarify a future Levy role. Long-term strategies for CIT training and ways to secure stable and diverse funding are areas of interest for the Board. Levy staff will keep the Board updated on a regular basis as to the developments. A.Kitchen mentioned a new story from earlier in the day regarding an officer-related shooting, further underlining the important of CIT training in the community.

Public Comments: Kathy Harms, Crittenton Center, announced that Crittenton is having a 120th anniversary celebration at Union Station on October 20th.

Announcements:

Adjournment: The meeting was adjourned at 6:54 PM.



Jacquelyn C. Moore, Chairperson

6/23/16

Date Approved:



Secretary or Treasurer



Minutes Prepared By: