

MINUTES OF THE BOARD OF TRUSTEES  
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND  
September 25, 2014

Meeting location was changed from 600 Broadway to 1627 Main St. KCMO due to a water main break the afternoon of 9/25/14. Trustees were notified by telephone; all providers were sent e-mail notice; notice of the change was posted at both locations.

Present: J.Moore – M.Campbell – A.Kitchen – J.Payne – T.Poe – M.Mora – E.Wesson –  
G.Thompson – D.Moore

Absent: C. Clark Campbell – R. Eiman – R. Makinen – R. Harris

Staff: B.Eddy – S.Jones – A.Marshall – M.Fortin

Guests: List attached

Meeting was called to order by Chair, Jacquelyn C. Moore at 5:20 PM. She thanked everyone for attending despite the late change in venue due to exceptional circumstances.

**Minutes:** J.Moore/M.Campbell move approval of 6/26/14 regular minutes as written. Motion carried. J.Moore/G.Thompson moved for approval of 8/23/14 retreat minutes as written. Motion carried.

**Staff Report:** B.Eddy provided a written report of staff activities since the June meeting, He provided a written update of longer-term staff projects and Retreat follow-up.

**Finance:** T.Poe reported:

- Ratification of July, August, and September 2014 bills: T.Poe/G.Thompson moved for ratification of these bills. Motion carried.
- Ratification of July 2014 provider distributions: T.Poe/M.Mora moved for ratification of these distributions. Motion carried.
- T.Poe/M.Mora moved to accept the 2013 audit. Motion carried. J.Moore noted that administrative costs are 4.7%.
- B.Eddy presented the preliminary 2015 financial plan. The plan continues funding at pre-recession levels and supports limited increases for providers.
- B.Eddy briefly discussed a new the cyber liability insurance cost in the administrative budget. A.Kitchen asked for clarification, M.Fortin emphasized its importance, given the amount of money the agency moved.
- T.Poe reported that Policies 235 and Policy 236 (new) were sent to the board and all comments had been integrated. B.Eddy explained the changes. T.Poe/M.Campbell moved to approve the revision to Policy 235. Motion carried. T.Poe/M.Mora moved to approve Policy 236. Motion carried.

**Appropriations:** M.Campbell reported unit costs vary widely. The committee recommends standardizing therapy unit costs, because the service is similar across grants and is calculated similarly. Change to begin 4/1/15 with Special Populations grants. No grant amount will decrease; funds can be billed elsewhere within the grant. Agencies that stand to receive an increase as a result of these rate caps will have to justify it and receive Board approval.

- M.Campbell/J.Payne moved to adopt the billing rate detailed in the implementation plan (Packet). Motion carried. S.Jones noted that providers will receive written explanation and assistance during the application process.
- M.Campbell reported a request from KC CARE Clinic-Ryan White to increase therapy unit cost. M.Campbell/A. Kitchen moved to approve the increase with a cap of \$80 per unit (maximum of \$30,000 total). Motion carried.
- M. Campbell then briefly discussed the Innovations projects summary (Packet).

**Accountability/Compliance:** B. Eddy stated that 1% of the zip codes in our reporting system were not in Jackson County; another 1% were unknown. We have received explanations from all but two organizations. It has been 45 days and follow up will be from legal counsel. M.Fortin added that this could be considered grounds for contract termination if the Board ever felt that to be appropriate. In response to a question from J.Payne, S.Jones explained that non-JaCo zip codes will now be flagged as an error in the system when providers enter them in.

- S.Jones reviewed the quarterly report summary (Packet).

**Education/Planning:** G.Thompson reported the Board Retreat minutes are in packet.

- The CCAC is excited about a late-November providers' forum, currently developing a speaker and venue. Two-hour event; intended to be educational and powerful, and give providers tools for becoming more culturally competent.


**New Business:** None.

**Public Comments:** None.

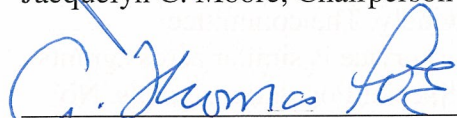
**Announcements:** J. Moore noted NAMI's role in police training. This was discussed positively elsewhere in the state. A.Kitchen asked about other first-responder training. CIT and detention officer training were discussed. The Innovations grant to TMC-BH provides trauma-informed care for firefighters and other first responders.

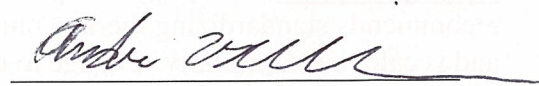
T.Poe announced that Wednesday, October 1<sup>st</sup> at 8:00 pm KCPT will televise a locally made documentary on KC Police response to mental illness. The evening prior will be a private screening. B.Eddy will e-mail details; A.Kitchen will attend to represent JCCMHF.

**Adjournment:** The meeting was adjourned at 6:38 PM.

  
 \_\_\_\_\_  
 Jacquelyn C. Moore, Chairperson

11 / 20 / 2014  
 \_\_\_\_\_  
 Date Approved:

  
 \_\_\_\_\_  
 Secretary or Treasurer

  
 \_\_\_\_\_  
 Minutes Prepared By: